2025 - 24th ANNUAL BIKE BIKE

Bike the Drive is a fundraiser for Active Transportation Alliance, a membership-based non-profit advocacy organization working to improve conditions for walking, biking, and public transit throughout Chicagoland.





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□ □ EVENT SCHEDULE

8:00AM – 12:30PM Festival		
6:30AM Official Start	DuSable Lake Shore Drive will open to bicyclists upon police approval. Riders are recommended to start by 8am to make the most of their ride.	
10:30AM Closures Begin	Bicyclists may no longer enter DuSable Lake Shore Drive at Jackson.	
10:35AM – 10:45AM Checkpoints Redirected	At 10:35am, riders must be north of Randolph Street or south of Roosevelt Road. At 10:45am, riders will be redirected to the festival at Oakwood (south) or Fullerton (north) checkpoints.	
10:45AM – 11:15AM Rolling Closures	Depending on your location on the route, riders will be guided off DuSable Lake Shore Drive onto the Lakefront Trail to return to the festival.	

Code of Conduct

Active Transportation Alliance (Active Trans) is a non-profit organization that advocates for walking, bicycling and public transit to create healthy, sustainable and equitable communities. The contributions of volunteers are critical to the advancement of our work. They serve as ambassadors of our mission and depict our values and professional standards to the general public.

As a volunteer for Active Transportation Alliance, I understand that I am subject to a code of ethics. In agreeing to serve, I assume certain responsibilities and expect to account for my actions in relation to these expectations. I interpret volunteering to mean that I have been accepted as a "partner-in-service" and I expect to do my work according to the highest standards. I believe that I have an obligation to the organization; to its staff; to the communities it serves; to my fellow volunteers; and to the public.

Additionally, I understand that the following behaviors are prohibited and may result in my dismissal as a volunteer;

- Abusive language towards a staff member, volunteer or member of the public;
- Possession or use of alcoholic beverages or illegal drugs on Active Trans' property or participating in a volunteer activity while under the influence of drugs or alcohol;
- Bringing dangerous or unauthorized materials such as explosives, firearms, weapons or other similar items onto Active Trans' property or to any volunteer activity;
- Discourtesy or rudeness to a fellow participant, staff member or volunteer;
- Harassment or bullying of any kind (verbal, physical, sexual, visual, etc.) toward any individual or group;
- Actual or threatened violence toward any individual or group;
- Conduct endangering the life, safety, health or well-being of others;
- Failing to cooperate with an Active Trans employee, volunteer, or activity host.

Volunteer Perks

- -The Annual Volunteer T-Shirt
- -Pancake Breakfast
- -Volunteer
 Appreciation Party
 September 4th,
 2025 6pm-8pm



REDEEM for ONE Chris Cakes Pancake Breakfast

Want seconds? Re-use your plate!

Valid only on August 31, 2025 at the Bike the Drive post-ride festival.



RSVP to the Rooftop Party! 1000 W Fulton Market #4, Chicago, IL 60607 Thursday, September 4, 6pm-8pm



BIKE HDRIVE ACTIVE TRANSPORTATION ALLIANCE

Text **BIKETHEDRIVE VOLS** to **52886**

To receive important info or emergency notices

VOLUNTEER INFOGRAPHICS

Your provided infographics have information like:

01

02

03

WHAT IS MY VOLUNTEER JOB DESCRIPTION?

WHAT IS THIS EVENT?

WHAT SHOULD I BE DOING?

04

05

06

EMERGENCY PROCEDURES

WHAT SHOULD I SAY TO THE RIDERS?

WHERE DO I FIND A BATHROOM?

VOLUNTEERS





Thank you for volunteering with the Active Transportation Alliance!

We work to improve conditions for people to walk, bike or use public transit.

Bike the Drive is our annual fundraiser. The course is 30 miles in total running from Museum of Science and Industry in the south to Hollywood Blvd, in the north.



The Festival is held in Butler Field from 8:00am -12:30pm



Rest Stops are located at Bryn Mawr, Museum of Science & Industry and central at Jackson and Columbus / all have water and snacks

Managers are in Orange Polos. Any manager can help you!

If you are approached by media, don't make a comment. Direct them to our Media Director,

Clare McDermott at 773.391.7709

RIDE SCHEDULE

DuSable Lake Shore Drive will open to bicyclists upon police approval. We recommend you start by 8am to make the most of your ride.

> 10:30 am

CLOSURES BEGIN
Bicyclists may no longer enter
DuSable Lake Shore Drive
at Jackson.

10:35-10:45am CHECKPOINTS REDIRECTED

At 10:35am, riders must be north of Randolph Street or south of Roosevelt Road. At 10:45am, riders will be redirected to the festival at Oakwood (south) or Fullerton (north) checkpoints.



10:45 - 11:15am Depending on your location on the route, riders will be guided off DuSable ROLLING CLOSURES Lake Shore Drive onto the Lakefront Trail to return to the festival.

Text BIKETHEDRIVE VOLS to 52886 to receive important info or emergency notices.



If YOU encounter an emergency, use Zello to communicate to your manager. Note your location. If you witness an entrance or exit to DuSable Lake Shore Drive without police presence or have a non-emergency call 312.216.04646

If you encounter a lost rider, stay with that rider and use Zello to communicate with your manager.

The Event Alert System's color coded flags communicates the status of conditions to participants, volunteers and vendors. Please familiarize yourself with the color indicators and remain alert for directions from event officials and volunteer leaders. Look for the flags at the Rest Stops, Festival and across the course.

ALERT LEVEL EVENT CONDITIONS		RECOMMENDED ACTIONS		
EXTREME Event canceled / Extreme and dangerous conditions		and Participation stopped / Follow event official instructions		
HIGH Potentially dangerous conditions		Slow down / Observe course changes / Follow even official instructions / Consider stopping		
MODERATE Less than ideal conditions		Slow down / Be prepared for worsening condition		
LOW Good conditions		Enjoy the event / Stay alert		



Emergency weather shelter locations are:

South Side - Museum of Science & Industry - enter garage at the northwest corner of MSI, located at E. 57th Street and S. Cornell Ave.

South Side - Soldier Field North Garage - accessible via 18th St Central/Festival - Millennium Park parking garage - accessible via the Northwest corner of Butler Field at the intersection of Columbus Dr. and Monroe St. North Side - DuSable Lake Shore Drive underpasses on the North Side

We encourage volunteers to bring rain gear in case the weather changes!



ACCOMMODATIONS TEAM VOLUNTEER



Mobile volunteer support. Provide water replenishment and snacks to Course Marshals along the route. Volunteer Accommodations Team members are asked to provide their own bike trailer and must wear a helmet.

- 1 Check-in at 5:30 am to receive volunteer fuel supplies, first aid kit, incident reports and your volunteer t-shirt
- 2 Assist unloading supply trucks, Replenish items, Keep the rest stop clean

3 Hand out single portion sizes to riders

4 Ask participants to show their Rider Numbers to receive water or snacks

5 Use plastic gloves when — handling food

- 6 Ensure all participants ride in the same direction
- 7 Be aware of bike repair, first aid, and reunion locations to direct riders and help them find the location they are looking for. If a rider appears lost or is looking for someone they have lost, help that person find the Reunion Coordinator at your rest stop.
- 8 Pay attention to and cheer on riders
- If you see pedestrians trying to cross at Jackson or Monroe please tell them those crosswalks are closed and that they should use the Randolph or Roosevelt road crossing.
- Potholes are also a safety concern for our riders. If you see a pothole, please mark with spray chalk and/or caution tape. If you are able to stay near the pot hole to warn riders, please do so.
- If you see DuSable Lake Shore Drive exit or entrance unmanned (no police or Traffic Management personnel), please use Zello to immediately alert your Volunteer Manager.



Lost and Found is located in the Festival at the Information



Need a Restroom? Each rest stop and check point has porto-lets. Or request Volunteer accommodations or a SAG vehicle to come take your spot while you go to restroom.



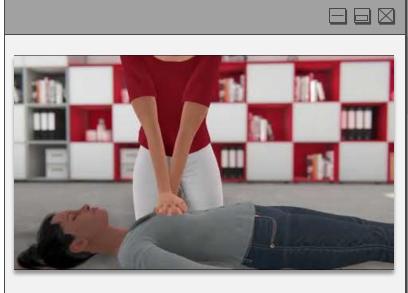
Need additional help during your shift, contact your Volunteer Manager.



If you experience harassment or discrimination and would like to report it, scan this QR code. An Event Manager will reach out to you following the event.

Emergency CPR Training







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FESTIVAL!

Volunteer Managers

They'll be wearing orange polos

All volunteers are required to check in and out at the **VOLUNTEER TENT**

Volunteers will be sent the following information BEFORE volunteer shift/day of the event:

- Exact location
- Check in time
- Manager contact information/cell phone

Grant Park/Butler Field – Festival Positions When you check in you will receive your T-shirt and breakfast voucher.

FESTIVAL SCHEDULE

6:30AM

Bike the Drive starts with Police "all clear" - Cyclists start to the north and to the south

7:00AM

Vendor and Exhibitor Set-up

8:00AM

Festival opens!

11:30AM

Festival breakdown begins

12:00PM

Car traffic fully restored to Lake
Shore Drive
**11:30 - 12:30 pm – Jackson
remains closed to car traffic between
Columbus and Lake Shore Drive for
Bike the Drive Post-Ride Festival

12:30PM

All streets returned to regular car traffic. Festival is closed!

SAFETY AND SECURITY

EAS (Event Alert System – color coded flags) – used by the Marathon and other major events. 12 flag systems spread across event & festival. We are also implementing airhorns. 3 short blasts will alert all to tune into Zello/texts

Security Presence – If you encounter a rowdy or unsafe participant you can alert nearby Security or ask your manager to call (via Zello) for security

ALERT LEVEL	EVENT CONDITIONS	RECOMMENDED ACTIONS		
EXTREME Event canceled / Extreme and dangerous condition		Participation stopped / Follow event official instructions		
HIGH Potentially dangerous conditions		Slow down / Observe course changes / Follow event official instructions / Consider stopping		
MODERATE	Less than ideal conditions	Slow down / Be prepared for worsenin conditions		
Low	Good conditions	Enjoy the event / Stay alert		



We're excited to have them back for 2025

LIVE DJ

Instead of a live band

REGISTRATION AND TSHIRT TENT

located in the bandshell

DAT DONUT

Our donut vendor again this year, for the entire route and Festival!

RIDER E-TICKET

- T-Shirt Voucher that includes the participants shirt size. This will be exchanged for Event T-Shirts (only the first 2,500 that registered are eligible for a free shirt, Ultimate Package, VIP, & Youth)
- Instructions for how to attach the rider 02 number to participants' handlebars
- Rider number tags are cut off and attached to 03 participants' bikes

NO ONE SHOULD BE RIDING WITHOUT ONE



BIKE THE DRIVE MERCH

T-Shirts, Challenge Medals & Ride Guides can be picked up at the Festival ONLY









BIKE THE DRIVE



TALKING POINTS

PRODUCT TALKING POINTS

Gatorade Zero

- All the electrolytes of Gatorade, with zero sugar.
- Delivers electrolytes to replenish what you lose in sweat, and hydrates better than water.
- 10 calories and 0 grams of sugar.

Gatorlyte

- Specialized blend of five electrolytes to deliver rapid rehydration when you need it most.
- 60% lower sugar than leading sports drinks, with no artificial sweeteners or flavors.
- 50 calories and 14 grams of carbohydrates.

Gatorade Water

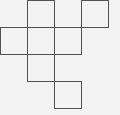
- Electrolyte-infused for a refreshing and crisp taste to support all-day hydration.
- Unflavored premium water that is filtered through a 7-step, enhanced filtration process.
- 0 calories and 0 grams of sugar.





- We're a community! We're all here to make sure BTD is enjoyable
- If you aren't sure...ask!
 - O Rules/Guidelines (ask your manager)
 - O Everyone's Pronouns (he/she/they)
- Lead with kindness to riders. If someone isn't registered encourage them to do so. But if they don't we will offer them grace & let them continue.





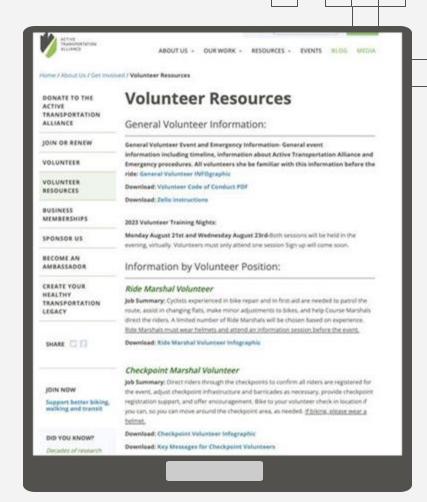
WHOA...

I'm totally going to forget this information! Where can I find it?

VOLUNTEER RESOURCE PAGE

Information for each volunteer position Including infographics, videos and additional messaging

Website: <u>Active Transportation</u>
<u>Alliance | Volunteer Resources</u>





THANK YOU!

Make sure to have fun and ensure our participants have fun too!

Stay safe! If you feel ill before the event, please alert your Manager ASAP! We'd rather have you home and safe!

Questions? Email us at volunteer@activetrans.org

ROUTE

Volunteer Managers

They'll be wearing orange polos

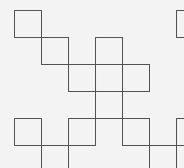
All volunteers are required to check in and out with their Volunteer Manager

Volunteers will be sent the following info BEFORE volunteer shift:

- 1.Exact location
- 2.Check in time
- 3. Manager contact information/cell phone

Depending on your position, there are five check-in locations

- 1. Grant Park/Butler Field- Festival & Ride Marshals
- 2. Bryn Mawr Rest Stop Bryn Mawr and DLSD
- 3. Museum of Science and Industry 57th Street and DLSD
- Oakwood Rider Checkpoint East side of DLSD at Oakwood
- 5. Fullerton Rider Checkpoint- East side of DLSD at Fullerton



ROUTE SCHEDULE

6:00AM

DuSable Lake Shore Drive cleared of car traffic by the Chicago Police

10:25AM

Bicycle sweeps dispatched from Grant Park/Butler Field

No rider passes Grant Park/Butler Field after this time

6:30AM

Bike the Drive start time with Police "all clear" (communicated by radio to our Event Manager, Brittany Gillespie). Cyclists start to the north and to the south

10:30AM

Fullerton and Oakwood rider checkpoints dismantled

No rider passes Monroe/DuSable Lake Shore Drive after this time

Bicycle sweeps dispatched from North & South

6:35AM - 10:25AM

Riders pass through Fullerton and Oakwood checkpoints

10:35AM

The last SB riders should pass
Roosevelt, having headed south from
Jackson at 10:35 am

The last NB riders should pass Randolph, having headed north from Jackson at 10:35 am

ROUTE SCHEDULE CONT.

10:45AM

Riders are directed inbound at Fullerton and Oakwood

11:15AM

Riders will be directed off DuSable Lake Shore Drive all along the route 11:30AM - 11:45AM

Car traffic fully restored to DuSable Lake Shore Drive

11:30AM - 1:00PM

Jackson remains closed to car traffic

SAFETY

EAS (Event Alert System – color coded flags)	Used by the Marathon and other major events. 12 flag systems spread across event & festival. We are also implementing airhorns. 3 short blasts will alert all to tune into Zello/texts.	
Potholes	A safety concern for our riders. Zello a Ride Marshal to mark with spray chalk. If you are able to stay near the pothole to warn riders, please do so.	
Safety Shelters	We've expanded our safety shelters to now include MSI and Soldier Field North Parking Garages in addition to Millennium Parking (north side is under DLSD underpasses).	
Route Captain Lead & Route Captains	Route Captain Lead will oversee a team of 6 Route Captains. Their primary job is route safety and oversight they will work closely with Ride Marshal and Course Marshals	

If you see DuSable Lakeshore Drive exit or entrance unmanned or without a vehicle (no police or Traffic Management personnel), please use Zello and/or CALL communications tent immediately.

SECURITY

City of Chicago	Snow plows, garbage trucks, camera connectivity to DLSD surveillance, enhanced info about Lakefront Trail Usage & safety tips.
Barricades	After the event concludes, if you're directed to move a barricade, please move it from the public walkways or foot paths so it's not a tripping hazard.
Blue Star Security	We've contracted with Blue Star for 8 off-duty officers that can be used as our rapid response team and to help fill gaps.

COMMUNICATIONS



ZELLO

Push-To-Talk App

*OTHER FORMS OF COMMUNICATIONS

Text Messaging Platform - We will more heavily rely on our mass text messaging system for participant communication such as pre-ride reminders and any important day of info!

Zello allows seamless communication between route positions. We recommend using headphones for better audio.

DO'S		DON'TS		
01	Be direct 01		Interrupt others	
02	Speak loud and clearly	02	Ignore requests for you/your team	
03	Listen for emergency info	03	Use offensive language	
04	Install before the event	04	Use outside of the event	





Thank you for volunteering for the Bike the Drive! We will be using an app called Zello to communicate with each other. Zello is a Push-to-Talk (PTT) app that enables your phone or smart device to work like a walkie-talkie.

You can use it on an iPhone, iPad, Android phones or tablets, and on a PC. We will use it to communicate with live-voice, text messages (Call Alerts), and to send images.

SET UP

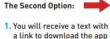
There are 2 options for signing in:

- 1. Download the app on your phone. You can download here: https://activetrans.zellowork.com/app
- 2. Tap the Zello Work option at the bottom of the screen
- 3. Enter your private Zello Work network, your username, and password. The network name is activetrans, your user name is your first name and last initial and your password is 123456.

EXAMPLE

network: activetrans user name: johnd

password: 123456



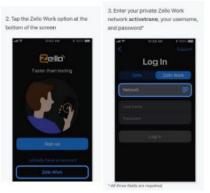
- 2. Repeat steps 2 & 3 from
- above

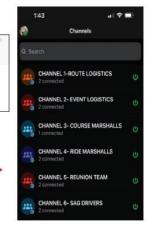


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ZelloWork app download. Open this link in your mobile browser to get the

After you finished the sign in process, you will be assigned to a channel where you can communicate with your team members. It will look like this:





USER TIPS

Once logged in the app, you can send photos, share your location, send a voicemail to everyone in your channel, and make one-on-one calls if needed. See visual quides below:

- 1. When on the talk screen press and hold the big PTT button (orange circle) until you hear the "chirp", then talk and continue holding the button until you are finished talking. Make sure you hold the button the entire time or your message won't be recorded.
- Contacts: for private one-to-one talking
- Channels: chose a Channel to broadcast one-to-many in the group.
- 2. Other features:
- Camera icon: send a picture to other staff
- Message icon: send a Call Alert (text message) to other staff
- User status: Green with Check-Mark is Available (online) and Empty Green circle is Standby (offline). PLEASE STAY ONLINE FOR THE ENTIRE EVENT
- Location: press either the down arrow (Apple) or 3 dots (Android) then select SEND location.



The chat box will look like this:



Message

- EQUIPMENT PREP
- 1. Test Zello to ensure it is working on your device.
 - 2. Bring headphones to the event, wired are preferred.
 - 3. Ensure the battery is charged and the power is on.
 - 4. Bring a backup power block for your device. We will also have some available.
 - 5. Keep the volume high enough to be able to hear communications.
 - 6. Periodically check to make sure everything is working.

EQUIPMENT PREP

- 1. Clarity: Your voice should be clear. Speak a little slower than normal. Speak in a normal tone, do not shout.
- 2. Simplicity: Keep your message simple enough for intended listeners to understand. Think before you speak. Decide what you are going say and to whom it is meant for.
- 3. Brevity: Be concise and precise and to the point.

in the event of an emergency.

4. Location: Include location and incident details.

Volunteers to note the Light Pole marking system in the event of an emergency. These are located up and down DLSD as well as around Grant Park. They can be used to help relay location



ZELLO ISSUES

In case you run into any issues with Zello please refer to the attached Communication Flow Chart for Manager Cell Phone numbers.

If you cannot reach a manager by their cell phone number, you can call the non-emergency event hotline at 312-216-0464.

Your last option is to call Maren Kwentus on her personal cell phone,

314-707-3611. Please let Maren know if you are having trouble logging in or have any questions. She can be contacted by email, maren@activetrans.org, or personal cell phone, 314-707-3611.

Ride On!

BIKE置DRIVE **ACTIVE TRANSPORTATION ALLIANCE**

Event Manager

Brittany Gillespie – 901.786.3150

Communications Managers

Kevin Crowley - 773-251-2247 Jason Jenkins - 773-505-2657

Zello - CHANNEL 1 ROUTE LOGISTICS

Event Manager

Brittany Gillespie-901.786,3160

S-Finish/Jackson/Monroe Mgr

Rubani Shaw - 773.710.3446 Roland Hayes - 312-860-2229

Fullerton Rider Checkpoint

Betty Vandenbosch -954-638-9324

Darrel Wood - 773-456-0279

Oakwood Rider Checkpoint

Alex Perez - 773-844-6052 Dan Evans - 847-722-5921

Route Captain Leader

Ardarius Blakely - 678,517,3985

Route Captains

1. Mark Penzien - 734-223-3490 Sandra Davila - 917-386-5344

3 Daniela Hernandez 312-774-0865

Hamzat Azeez – 773-263-0872

5. Jay Kelsaw – 317-496-4763

6. Joe Ignatius – 312-523-9980

Security Liaison

Rhonda Anderson - 773-919-1084

ATA Executive Director

Amy Rynell - 312-859-0232

DCASE & City Services

Zello - CHANNEL 2 EVENT LOGISTICS

Event Manager

Brittany Gillespie - 901.786.3150 Volunteer Manager/Tent

Christian Helem - 773-682-8951

Festival Manager

Cynthia Bedolla - 312-607-8829

Festival & Prod. Assistant

Rory Haves - 847-431-0829 **Event Interns**

Aissa Avilla - 312-487-0782 Joe Barry - 713-494-1490

South Rest Stop Managers

Melody Geraci - 773-398-7898 Maggie Czerwinski 616-822-1389 Diamond Allen - 314-800-3918

Central Rest Stop Mgr

Bryce Sabin - 312-800-3175

North Rest Stop Mgr

Travis Cronkite - 773-964-9071 Suza Bar -530-307-0765

M&C/Media

Clare McDermott - 773-391-7709

T-shirt Manager

Tish Bailey - 773-865-2685

VIP Tent

Julie Strand - 815-263-7577

Pancake Tent

Luann Hamilton - 773-307-2396

Beer Tent

Melissa Gutierrez -773-706-7115

Zello - CHANNEL 3 COURSE MARSHALS

CENTRAL Mgrs

Elizabeth Adamczyk- (773) 370-2038 Lorenzo Grego - 773.322.7973 Sean Robinson - 425-281-8132 Dave Simmons - 847-254-0873

NORTH Mgrs

Ted Villaire - 312-563-1118 Frank Geilen - 773-294-8568

SOUTH Mgrs

Jim Merrell - 773-456-1345 Daphnay Sagaille - 847-997-5761

Use ZELLO to contact Managers, use CELL Phone as back up and non-emergency hotline as last resort

312-216-0464

Volunteer Accommodations Mgr

Stephen Sanders 312-898-2526

Faraz Hussain 312-285-0370

Zello - CHANNEL 4 RIDE MARSHALS

Ride Marshal Mgrs

Roland Haves 312-860-2229

Rubani Shaw 773-710-3446

Route Captain Leader

Ardarius Blakely 678.517.3985

Volunteer Accommodations

Mgr

Stephen Sanders 312-898-2526

> Faraz Hussain 312-285-0370

Use ZELLO to contact Managers use CELL Phone as back up and non-emergency hotline as last resort

312-216-0464

Zello - CHANNEL 5 REUNION TEAM

Reunion Managers

CENTRAL Eva Rowe 773-383-8129

NORTH Travis Cronkite 773-964-9071

SOUTH

Melody Geraci 773-398-7898

Zello - CHANNEL 6 SAG

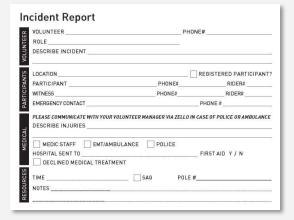
SAG Driver Manager

David Powe 312-530-3248

SAG Drivers

Martin Frank - 630-240-4790 Miranda Davis - 302-402-4845 Dave McDermott 312.388.8737 Sofia Garcia - 773-915-3860 Bob Rynell - 773-403-7795 Brandon Sheppard, 815-474-3815





BIKE COLOR	3
BIKE BRAND	
IDENTIFYING CHARACTERISTICS:	
[bell, basket, rack, mirror, etc.]	
NOTES:	

Missing Person / Reunion Team					
PLEASE GATHER THE	FOLLOWING INFORMATION AND RADIO TO COMMUNICATIONS				
REPORTED LOST DATE GUARDIAN'S MOBILE # AGE OF MISSING PERSON (ETHNICITY HAIR STYLE BIKE DESCRIPTION	LAST SEEN LOCATION / LANDMARK HELMET COLOR/STYLE GENDER HEIGHT/WEIGHT HAIR COLOR EYE COLOR BRAND / COLOR/STYLE / OTHER DETAILS				
NOTES / RESOLUTION	ACTIVE TRANSPORTATION TRUSTERS				

INCIDENT REPORT

We've updated our incident reports to be more specific and reflective of what info is usually provided and what's needed! We have a digital version that will be available via Zello on the morning of the event Make sure to get the Rider Number each time.

BIKE ID

Only used in the event that a rider gets transported off the course without their bike. We need to get the bike back to the owner.

REUNION

Separate form. Used in the event that a rider gets separated from their group This can happen to people of many ages! Please remember to be kind and remind them that we always unite groups back together.





Incident Report

VOLUNTEER First Name, Last Nam	ne	PHONE#	312-854-9636
ROLE Your Role (festival/route volunteer)			
ROLE Your Role (festival/route volunteer) DESCRIBE INCIDENT Jimmy was riding south on Lake Shore Drive and fell on his right side.			
fell on his right side.			
LOCATION Lake Shore and Monroe		NEGIS	TERED PARTICIPANT?
PARTICIPANT Jimmy Love	PHONE#_	312-854-963	6 RIDER#
EMERGENCY CONTACT Meeka Love		PH0N	E# <u>312-854-9636</u>
PLEASE COMMUNICATE WITH YOUR VOLUNTEER MAI	NAGER VIA ZE	LLO IN CASE OF	POLICE OR AMBULANCE
DESCRIBE INJURIES Bleeding from the right knee			
MEDIC STAFF EMT/AMBULANCE POLICE			
HOSPITAL SENT TO FIRST AID Y (N)			
DECLINED MEDICAL TREATMENT			
TIME 10:00 AM SAG	9 P	OLE #	LS2493
TIME 10:00 AM SAG POLE # LS2493 NOTES Jimmy walked over from the injury site to the first aid tent in the festival area			
in the festival area			
	ROLE Your Role (festival/routed DESCRIBE INCIDENT Jimmy was riding fell LOCATION Lake Shore and Monroe PARTICIPANT Jimmy Love WITNESS Riley Love EMERGENCY CONTACT Meeka Love PLEASE COMMUNICATE WITH YOUR VOLUNTEER MAIN DESCRIBE INJURIES Blee HOSPITAL SENT TO DECLINED MEDICAL TREATMENT TIME 10:00 AM SAC NOTES Jimmy walked over from the second s	ROLE Your Role (festival/route volunted DESCRIBE INCIDENT Jimmy was riding south of fell on his relation Location Lake Shore and Monroe PARTICIPANT Jimmy Love PHONE# WITNESS Riley Love PHONE# EMERGENCY CONTACT Meeka Love PLEASE COMMUNICATE WITH YOUR VOLUNTEER MANAGER VIA ZEDESCRIBE INJURIES Bleeding from MEDIC STAFF EMT/AMBULANCE POLICE HOSPITAL SENT TO DECLINED MEDICAL TREATMENT TIME 10:00 AM SAG FOR NOTES Jimmy walked over from the injury states.	TIME

RIDER E-TICKET

- O1 T-Shirt Voucher that includes the participants shirt size. This will be exchanged for Event T-Shirts NO EXCEPTIONS
- 102 Instructions for how to attach the rider number to participants' handlebars
- Rider number tags are cut off and attached to participants' bikes

 NO ONE SHOULD BE RIDING WITHOUT ONE

T-Shirt Voucher SIZE bikethedrive.org REGISTRATION # You can redeem this voucher at any t-shirt pick-up location. If blank, you declined free tee shirt during reg. FIRST NAME LAST NAME Helmet Tag RIDER NUMBER Please tape this to your helmet Sunday, August 31 2025 How to afix your rider number 1. Use scissors to cut along dotted line. 2. Take the strip of paper that contains your rider number and ACTIVE emergency contact info and begin to create a loop. TRANSPORTATION 3. Loop the strip of paper around your ALLIANCE Cut out helmet rider handlebars or top tube and staple (or tape) the loop closed so that it helmet using clear tape hangs on your bike. CUT ALONG DASHED LINE 30-Mile Challenge Participant 15-Mile Challenge Youth Riders Challenge Paid for Upgrade to VIP Pancake Redemption YES/NO If participating, medals can be picked up at any 30-Mile Challenge Station, 15 Mile Challenge, and Youth Challenge Station depending on the medal purchased RIDER NUMBER All participants must wear helmets and have read, agreed to and signed the waiver **Emergency Contact Name: Emergency Contact Phone Number:**

BIKE THE DRIVE MERCH

T-Shirts, Challenge Medals & Ride Guides can be picked up at the Festival ONLY











We're excited to have them back for 2025

LIVE DJ

Instead of a live band

REGISTRATION AND TSHIRT TENT

located in the bandshell

WASTENOT

Our compost vendor this year, for the entire route and Festival!



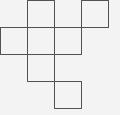


- We're a community! We're all here to make sure BTD is enjoyable
- If you aren't sure...ask!
 - O Rules/Guidelines (ask your manager)
 - O Everyone's Pronouns (he/she/they)
- Lead with kindness to riders. If someone isn't registered encourage them to do so. But if they don't we will offer them grace & let them continue.



WHAT'S NEXT?

Please take some time to review the materials we've provided including your job specific infographic



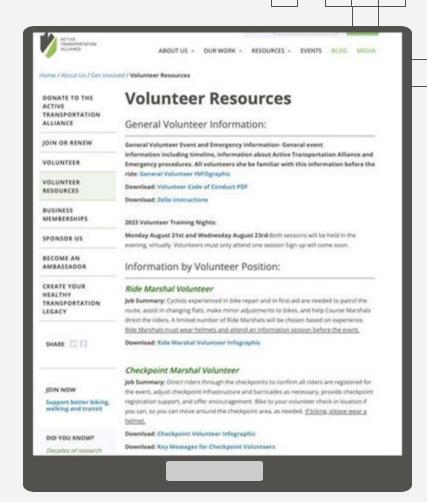
WHOA...

I'm totally going to forget this information! Where can I find it?

VOLUNTEER RESOURCE PAGE

Information for each volunteer position Including infographics, videos and additional messaging

Website: <u>Active Transportation</u>
<u>Alliance | Volunteer Resources</u>





THANK YOU!

Make sure to have fun and ensure our participants have fun too!

Stay safe! If you feel ill before the event, please alert your Manager ASAP! We'd rather have you home and safe!

Questions? Email us at volunteer@activetrans.org