



BIKE VALET VOLUNTEER



FIFTH THIRD
BANK



Assist with setting up and serving fruit, snacks and water to hungry, thirsty riders. Take responsibility for the food inventory by monitoring portion size while handing out food items and communicating if or when supplies run low.

- 1 Check-in at 7:00am → 2 Take a number from the bin, give lower portion to cyclist and attach matching number to bike handlebar. Try using in chronological order to keep track of how many bikes were checked.
- 3 Valet closes at noon so remind people to pick up by 11:45a → 4 Collect people's tickets to return their bikes
- 5 It will get very busy so implementing a locating system for bikes or splitting the team to check/retrieve may be helpful → 6 Approximate unused tickets to see how many bikes were parked *tedious yet important

NOTE: Must have more tags than you need – don't reuse tags

NOTE: Very helpful to separate used and unused tag storage



Lost and Found is located in the Festival at the Information tent.



Need a Restroom? Each rest stop and check point has port-o-lets. Or request Volunteer accommodations or a SAG vehicle to come take your spot while you go to restroom.



Need additional help during your shift, contact your **Volunteer Manager.**



If you experience harassment or discrimination and would like to report it, scan this QR code. An Event Manager will reach out to you following the event.

