



About Active Transportation Alliance ([www.activetrans.org](http://www.activetrans.org))

Based in Chicago, Illinois, the Active Transportation Alliance (Active Trans) advocates for walking, bicycling, and public transit to create safe, healthy, and equitable communities. We envision a Chicagoland where all people have access to a safe, seamless, convenient, and connected transportation environment that is abundant with walking, bicycling, and transit options. Together with over 20,000 members, partner organizations, staff, board, and volunteers, Active Trans will collaboratively work to advocate for healthier, cleaner, and more equitable transportation options.

## **Bus Organizing Fellowship**

### **What is the Bus Organizing Fellowship?**

Active Transportation Alliance is seeking three (3) passionate and dedicated individuals to serve as Bus Organizing Fellows from March 2020 through July 2020. This is a part-time position lasting approximately 5 months.

Under the supervision of the Advocacy Manager, each Bus Organizing fellow will organize a **town hall** to create a **Bus Riders' Agenda along a high-ridership route on Chicago's West or South Side**. The fellow will collect public input on how to make bus service work better for South and West Side community residents. The fellows will collaboratively plan a rally for Chicago bus riders to present their agenda at a summer meeting of the Chicago City Council.

Primary responsibilities include developing and implementing organizing strategies to engage community residents, bus riders, community partner organizations, and decision makers. Activities will include, but are not limited to community outreach, relationship building, event planning, and strategic communications.

### **Why do buses matter?**

Every day, Chicagoans take 826,322 rides on our city's buses, connecting them to jobs, schools, healthcare, and other services while taking up far less space than cars. Too often these buses are getting stuck in traffic and service is slow and unreliable – contributing to ridership declines in recent years. Without more investment in bus service, Chicago risks more people abandoning transit for transportation options that are more expensive and less efficient, healthy, and green. This is the basis for our Back on the Bus campaign.

We released our Fair Fares Chicagoland report in November 2019, outlining 7 recommendations for making the regional transportation system more equitable including creating a reduced fare program for low income families on CTA, Pace, and Metra, decriminalizing fare evasion, and free fares for low income Chicago youth. The Bus Organizing Fellow will work to solicit feedback on what aspects of the Back on the Bus and Fair Fares Chicagoland campaigns we should prioritize in addition to other priorities we have not yet identified.

### **Timeline**

Position Start date: March 3, 2020

Outreach and planning: March - April 2020

Town halls: May - June 2020

City Council Meetings: June 17, 2020 or July 22, 2020

Position end date: July 31, 2020

### **Essential Duties and Accountabilities**

- Build diverse coalition of individuals, organizations, and other stakeholders to attend Bus Riders Town Halls
- Plan and execute one Bus Riders Town Hall along a high-ridership bus route on the West or South Side of Chicago
- Coordinate with Advocacy Manager and other Bus Organizing Fellows to mobilize Chicago bus riders to attend June or July City Council meeting to rally support for Bus Riders Agenda
- Develop communications content to promote the Bus Riders Town Hall and City Council mobilization including webpages, blogs, social media, and factsheets.
- Frequent travel throughout Chicago and via biking, walking, public transportation or car share.
- Occasional evening and weekend work hours required for community meetings, events, etc.
- Bilingual English/Spanish or other language preferred, but not required

### **Requirements to apply**

- Applicants must already be active within the West and South Side communities of Chicago, with some demonstrated leadership or volunteering efforts in the community.
- Applicants should be regular transit riders or should have been regular transit riders in the past, with some familiarity with the transit routes.
- Applicants must commit to the five-month timeline.

### **Physical Requirements**

- Ability to lift and carry items up to 25 lbs
- Ability to remain in a stationary position up to 75% of the time
- Ability to move throughout an office setting
- Ability to operate a computer
- Ability to communicate and exchange information
- Ability to travel throughout the city of Chicago

Reasonable accommodations can be made to the physical requirements listed above.

**Term:** This is a part-time position. Fellows will be expected to work about 15 hours per week. The position will be based at the Active Transportation Alliance office in Chicago's Loop area in combination with remote working flexibility, offsite meetings, and event production.

**Compensation:** The salary for this position is \$6,666. Fellows will be paid \$20 dollars per hour for up to 15 hours per week between March 3, 2020 – July 31, 2020.

**To Apply:** [Please fill out this application](#) and you will receive notice of next steps.

This position is open until filled. For priority consideration, please submit application no later than **February 24, 2020**. Please email a resume to [julia@activetrans.org](mailto:julia@activetrans.org) if you would like for it to be considered.

*Active Transportation Alliance is committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates without regard to race, color, religion or belief, sex, pregnancy, national or ethnic origin, age, disability, marital or parental status, sexual orientation, gender identity, gender expression, genetic information, military and veteran status, and any other characteristic protected by applicable law. Active Trans believes that diversity and inclusion among our teammates is critical to our success as an advocacy organization, and we seek to recruit, develop, and retain the most talented people from a diverse candidate pool.*